

FREDERICK COUNTY
Local Emergency Planning Committee (LEPC)
Meeting Minutes

DATE: Monday, February 10, 2014

LOCATION: Public Safety Training Facility
5370 Public Safety Place
Frederick, MD

ATTENDEES: Steve Cooper, FC-DEP; Bruce DeGrange, FPD; Lori Depies, County Manager; David Ennis, FC-DPW; Milt Frech, BPD; Chip Jewell, FC-DEC; Gino Lombardi, Trans-Tech, Inc.; Dave Martin, FCSO; Robert McNamara, Trans-Tech, Inc.; Seamus Mooney, FC-DEP; Garth Phoebus, Ft. Detrick; Kenneth Poole, FC-DFRS; John Reginaldi, MEMA; Robin Santangelo, FC-PIO; Timothy Shelton, FC-DFRS; Ross Smith, NIH; Kacie Strong, FPD; Doug Wallick, FC-DFRS; Brian Wheeler, Ft. Detrick.

Vice Chairman Seamus Mooney called the meeting to order at 0835 hours.

INTRODUCTION AND WELCOME OF LEPC MEMBERS AND GUESTS

All in attendance introduced themselves.

MEETING MINUTES:

- A motion was made by B. Granger and seconded by K. Poole that the minutes of the December 16, 2013 meeting be accepted as presented. The motion passed unanimously.

ELECTION OF OFFICERS:

The following were nominated during the December 16, 2013, meeting:

Chair:	Seamus Mooney
Vice Chair:	Barbara Rosvold
Community Emergency Coordinator:	Jack Markey
Public Information Officer:	Robin Santangelo
Secretary:	Steve Cooper

Since no further nominations were submitted, C. Jewell made a motion, which was seconded by B. DeGrange, that all officers be elected by unanimous consent. The motion passed unanimously.

COMMITTEE REPORTS:

- External Committee
 - K. Poole reported the LEPC and DFRS D will partner with CSX to conduct training with their training railcar on April 29 and 30 and an exercise on May 3. The scenario for the exercise will be a railroad incident in Brunswick.
 - C. Jewell stated he should check with CSX concerning liability issues.
 - D. Wallick recommended that we do a pre-exercise press release.
- Internal Committee
 - No report.
- Chairman Mooney stated that we had lost several members of these committees and stated that the Secretary will be sending an email soliciting new members for the committees.

OLD BUSINESS or INFORMATION:

- 2014 Membership
 - After a short discussion, a motion was made by D. Martin, which was seconded by C. Jewell, that the proposed 2014 membership list be approved as presented and to allow the inclusion of an additional representative from the Red Cross if one is received. The motion passed unanimously.
 - The following proposed 2014 meeting dates were presented for consideration:
 - February 10
 - May 12
 - August 11
 - December 8
- Since there were no objections, Chairman Mooney set these as the 2014 meeting dates.

NEW BUSINESS

- National Response Center (NRC) Notifications
 - S. Cooper reported details of one Situational Awareness Reports that had been received from the NRC since the last meeting.
 - During the December meeting, K. Poole asked questions regarding responsibility to notify the NRC? S. Mooney stated that Emergency Management staff would look into this issue and report back next meeting.
 - S. Cooper reported his discussion with a representative from the Maryland Department of the Environment (MDE). K. Poole stated he would follow-up with MDE to get more specifics.

ROUNDTABLE:

- L. Depies
 - Reminded everyone to check their policies and procedures for updates that will be necessary due to our change to Charter Government in December.
- K. Poole
 - He is working with Ann Brown from DEP on grant funding. The scope has been narrowed on what the grant funds can be spent on. It is almost not worth submitting for the grant and he is waiting for a decision from the Fire Chief how they will proceed.
 - He was able to spend all of the allotted 2013 LEPC grant funds.
- B. DeGrange
 - In discussions with FMH about a conducting a full-scale Active Shooter Exercise and with State Farm about conducting an Active Shooter Table-Top Exercise.
- D. Martin
 - FCSO had a meeting with FSK Mall representatives to discuss active shooter incidents, and is in discussions with DFRS concerning mass casualty care at shooting incidents.
- S. Mooney
 - The County's Hazard Mitigation Plan is going to be updated.
 - DEM is going to start using a LISTSERV distribution list for sending weather notifications/updates.
 - The County will be hosting an ICS-300 Course on March 3-5 and an ICS-400 Course March 10-11.

- J. Reginaldi
 - MSP and MD DHMH is coordinating options for consideration for multi-agency response to active shooter incidents with law enforcement, fire, emergency medical and related agencies for MD.
 - MEMA is actively involved in planning initiatives with the Sailabration international event in September 2014.
 - MEMA is actively involved with the Garrett Co, Deep Creek, international Olympic White Water Canoeing event scheduled for September 2014
 - He is covering Western Maryland Region while Erica is on extended sick leave.
 - Fred Ferrer is the new MCAC Critical Infrastructure Program Manager. He will be coordinating the Infrastructure Identification and Protective Measures for the State Critical Infrastructure Sectors.
 - MEMA is offering a 2-day (16-hour) course through TEEK on Cyber Security. James Hinderson, Counter Intelligence and Insider Threat subject matter expert, and InfraGard Insider Threat Special Interest Group Chair, is offering an 8-hour course. If MEMA permits John Reginaldi will offer this course for each region of the State.
- C. Jewell
 - As a result of the number of calls handled at the Emergency Communications Center (ECC) during the recent ice storm, the ECC probably had its busiest day in history.
 - The DFRS Haz Mat unit is now housed at Station #33.
 - The closest foam unit to Frederick County is located in Howard County at the new Station 13 in Glenwood off Rt. 97.
 - The planning process to move the Back-up 9-1-1 Center is underway.
 - Frederick County has adopted the National Call-taking Protocol for active shooters.
 - Maryland is involved in interoperability planning for the MACANIC area (MD, VA, WV, PA, DE) area for the FirstNet Public Safety Broadband network.
- R. McNamara
 - Reported that Trans-Tech Inc. is going for final review for ISO 14001 Certification.
- R. Santangelo
 - Let her know if there is anything the County can do to improve its public information notifications.

A motion was made by B. DeGrange and seconded by K. Poole to adjourn the meeting. The motion passed unanimously and the meeting was adjourned at 0916 hours.

Respectively submitted by Steven Cooper, Secretary.